



Meopham & District Footpaths Group

To all Members of Meopham & District Footpaths Group (M&DFG):

Privacy Policy

We take all possible steps to ensure your information is safe and accurate at all times. We are obliged to let members know what personal information is held by the organisation, and for what purposes that information is used (see below).

Members have the right to:

- see a copy of their personal data
- have inaccurate personal data rectified
- withdraw consent for their personal data to be held

By providing us with your personal information you consent to the collection and use of that information for the purposes described in this Privacy Policy.

We collect the following information:

- Name
- Full address
- Telephone number(s)
- Email address (where applicable)
- Membership type and renewal details
- Ways in which you have offered to help M&DFG

in order to:

- process members subscriptions
- send members newsletters and information about walks and other activities organised by M&DFG
- contact members if we need your support in connection with the group's objectives, as set out in its constitution
- enlist help with running M&DFG

The above information is held on a password protected computer by our Membership Secretary and will be shared with other committee officers, using password protected computers, as necessary, if they need to contact members for the above purposes. This information is never passed on to third parties outside M&DFG.

Walks Leaders telephone numbers will be published in the Walks Schedule in the M&DFG Newsletter so that members can contact them if they need information about their walks. This information will not be included in the Walks Schedule which is published on the website and sent out to potential new members.

If you withdraw consent for your personal data to be held we will be unable to send you information about the group.

We may change this Privacy Policy from time to time. If we make any significant changes in the way we treat your personal information we will contact you directly and update the policy on our website www.meopham-walkers.co.uk.

Your Options

- If you are happy for us to continue to hold the information as at present, you need not do anything.
- If you would like us to change or remove any information, please contact our Membership Secretary, whose contact details are published in the M&DFG Newsletter and on our website.

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